



TERMS OF REFERENCE

Project	Technical Assistance to Support Trade and Development in Mozambique - Promove Comércio
Category	Senior Non-Key Expert (SNKE)
Title	Creation of a National Foreign Trade Reference Group
Component	Component 1: Implementation of trade facilitation reforms of the EPA SADC and WTO EPA
Output	Key Result Area 1.2: Key Customs EPA commitments ready to be adopted and to be made publicly available. A. 1.2.11: Provision of technical assistance ensuring effective National Trade Facilitation Committee (NTFC) capacity
Location	Maputo, Mozambique
Start — End date	September – November 2024
Working days	SNKE: 15 wd

1. CONTEXT

The Government of Mozambique recognizes the need to increase economic growth by creating strong bodies to provide assessment, current information and analysis on international economics trade and investment. To fulfil this vision, Decree n.º 81/2017 of 29th December 2017, created the National Trade Facilitation Committee (NTFC) with the function of (i) coordinating the actions necessary for the implementation of the AFC and other relevant activities aimed at making the process of import and export and transit of goods efficient, transparent and less costly, (ii) monitor and supervise compliance with the provisions of the AFC, (iii) to provide actions in the Government on NTFC actions.

Later in 2024, with Promove Comércio project support, the Government of Mozambique updated the NTFC Decree, developed the Rules of Procedure and created subcommittees, e.g. Trade-In Service Subcommittee, and Market Subcommittee. Together with MIC-DNCE, the project realizes the creation of other assessment bodies which will be called a National Foreign Trade Reference Group to advise NTFC on matters directly related to WTO commitments and WTO negotiating capacity with independent trade strategic thinking.

The role of this group is to advocate trade policies that maximize the competitiveness of Mozambique in the global marketplace and advocate for an open, rules-based international trade system on one hand. On the other hand, this group have a consultative role in all trade strategies, policies, decrees regulations and trade barriers.

2. OBJECTIVES AND EXPECTED RESULTS

2.1. General objective

- Create a National Foreign Trade Reference Group institutional structure ensuring coherence and coordination with NTFC bodies.



2.2. Specific objectives

- Define the National Foreign Trade Reference Group and its objectives, competencies, composition, and presidency.
- Describe the National Foreign Trade Reference Group model.
- Describe the activities to be carried out by the National Foreign Trade Reference Group and its relations with the Directive Commission, Technical Commission, Executive Secretary, Sub-committees or Working Groups.
- Define the functional responsibility mechanism within NTFC.
- Create a clear activity plan for the well-functioning of the National Foreign Trade Reference Group (responsibilities and roles).
- Define and describe an ordinary and extraordinary model of meetings and reports.

2.3. Expected results

- National Foreign Trade Reference Group institutional structure established.
- Subordination functional model established.
- Standards/methods of dialogue and debate, inter-subcommittee coordination, monitoring of results.
- Developed capacities to resolve constraints and build subcommittee consensus.
- Developed responsibilities, roles, and work plans.
- Ordinary and extraordinary meeting model established

3. ACTIVITIES AND REPORT

- ToR alignment meeting with the Team Leader and the Chair of the Technical Commission.
- Analysis of the meetings tasks of the National Foreign Trade Reference Group model.
- Consultation of the main members of the Committee, public and private sector, to optimize their relations with the Committee, its bodies, and the functioning of the sessions.
- Benchmarking study of the National Foreign Trade Reference Group model institutional structure.
- Study and consideration of UNCTAD, US National Foreign Trade Council, etc. recommendations on institutional structure.
- Presentation of a Final Report with details of interviews of consultations, opinions, tendencies, constraints, and recommendations.
- Continued assistance to the market subcommittee activities.



4. LOCATION, DATES AND DURATION

4.1. Location

The consultants will work in Maputo and at the MIC under the coordination of the NTFC Technical Commission Chair.

4.2. Dates and Duration

The mission will begin in September- November 2024, and the consultant will deliver the Final Results Report by November 2024.

4.3. Provisional agenda

Activities			SNKE
Date	Activity	Location	Working days
September	National Foreign Trade Reference Group institutional structure and functional model	Maputo	4
October	Responsibilities, roles, and work plan	Maputo	8
October - November	Ordinary and extraordinary meeting model.	Maputo	3
TOTAL			15

5. REQUIREMENTS

5.1.1. Minimum requirements for SNKE:

- Degree in Law, International Trade, Economics, and other related areas.
- Fluency in Portuguese and English (spoken and written).
- **General professional experience:** preferably 10 years as a jurist, international economist, or trade analyst, working with government bodies in trade or commercial materials.
- **Specific professional experience:** experience in business operations as a public employee, experience in drafting trade laws and regulations.
- Competence in Microsoft Office, in particular MS Word, Excel, and PowerPoint presentations.

5.1.2. Additional requirements:

- Knowledge of the WTO Trade Facilitation Agreement
- Knowledge of UNCTAD publications
- Professional experience as a lawyer.
- Excellent knowledge of rules-based international trade system.
- Professional experience in Mozambique will be an advantage.



6. FOCAL POINTS

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